



TRINITYHOSPITAL
Wolf Point, MT59201
(406)653-6500

POPLAR COMMUNITYHOSPITAL
Poplar, MT59255
(406)768-6100

Medical Technologist

Name:

Job Title: Medical Technologist

Accountable to: Director of Laboratory Services

Department: Laboratory

Reviewed Date:

Purpose of your Job Position

The primary purpose of your job position is to perform basic phlebotomy on all patients/ residents of this facility and then to perform accurate laboratory testing based on the policies and procedures for your department so that the highest level of quality patient care can be obtained.

Every effort has been made to make this as complete as possible. However, it in no way states or implies that these are the only duties you will be required to perform. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical job assignment to the position.

Working Conditions

- Works in a well-lighted/ventilated area.
- Is subject of intervals of sitting, standing, lifting and moving intermittently throughout the day.
- Is subject to frequent interruptions.
- Is subject to hostile and emotionally upset patients and family.
- Must be able to lift 50 pounds.
- Is subject to infectious diseases, odors, etc. throughout the day.
- Must work beyond normal working hours (on-call) as scheduled.
- Must attend facility meetings as offered.
- Must rotate between campuses of NEMHS as needed and appropriate.

Essential Educational Requirements

Must currently be licensed in the State of Montana as a Clinical Laboratory Scientist and be certified with one or more of the following national professional associations, ASCP, NCA or AMT. At least 2 years of experienced in a clinical laboratory is required.

Essential Job Functions

- Must rotate call back schedule.
- Must speak, read, write, and comprehend the English language
- Must have working knowledge of and demonstrate the ability to operate all equipment in all departments in the NEMHS laboratory (ies).



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- Must possess knowledge of microbiology procedures and antibiotic use and selection.
- Demonstrate the ability to do basic workups for blood bank antibody identification, incompatibility workups, and component selection.
- Must possess knowledge of basic quality assurance functions and be able to assist the department head with the lab ongoing quality assurance programs/projects.
- Must follow facility isolation, blood borne pathogen policies, and OSHA standards while working in the facility.
- Must possess the sense of sight/hearing or use prosthetics that will enable these senses to function adequately so that the requirements of this job can be fully met.
- Must demonstrate the ability to troubleshoot and resolve equipment problems, present solution for quality control issues and contribute the laboratory quality assurance program.

Major Duties and Responsibilities

- Must perform basic bench work in all areas of the laboratory on clinical specimens.
- Must be able to perform and understand basic quality control.
- Must be able to troubleshoot basic quality control problems.
- Must be able to correctly register patients, order, run and result tests in the hospital/laboratory information system.
- Maintains CLIA regulations.
- Must be able to relate to and work with the disabled, elderly, emotionally upset patients/residents, family and visitors.
- Must adhere to the policies and procedures of the laboratory.
- Must attend and participate in education offerings.
- Participate in proficiency testing as directed by the Lab Director.
- To abide by all NEMHS Policies
 - All OSHA Policies
 - All Personnel Policies
 - All Employee Health Policies
 - All Departmental Policies
 - All State and Federal Guidelines



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- Abides by all Corporate Compliance Policies
- All HIPAA Policies
- All Hazcom/Blood Borne Pathogens

I have read the job description and hereby agree to perform the above duties and responsibilities to the best of my ability.

X

Date: _____

Employee Signature

X

Date: _____

Laboratory Director's Signature